



## MEMORANDUM

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** October 23, 2017

**Subject:** Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of October 23, 2017.

---

**Link:** [Board Agenda - October 23, 2017](#)

### CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – October 2017

This item was deferred to a future meeting.

Employee of the Month – October 2017

Michael Lee Gardin, Assistant Professor of English, Alamo Colleges District - Northwest Vista College.

We are very lucky to have Michael Lee because she is one of the most dedicated and passionate faculty members that we have. She is engaged in various college activities, and is always willing to help any faculty or staff that comes her way.

Michael Lee, from the get go, has been driven to pursue Women's Studies, Mexican American Studies, as well as LGBTQ studies at NVC. She works with various faculty and staff members on the Women's History Month committee in order to put on Women's History Month activities at our college. In addition, Michael Lee has participated on NVC's faculty development committee and is a current member of the NVC faculty Senate.

ACCT Western Region Professional Board Staff Award - Sandra Mora

National HBCU All-Star Student - Passion Williams-Toomer, Alamo Colleges District - St. Philip's College.

Passion recently returned from Washington D.C. as a member of the White House HBU All Star Team. She is one of over 62 out of 600 students chosen for

this honor. Her project this year as an All Star is to educate fellow students on the importance and current threat related to the Voting Rights Act.

Passion is pursuing her a degree in Kinesiology. She holds a 3.7 GPA and is a member of the volleyball team, a student coach and community volunteer.

Masonic Grand Lodge of Texas Community Builder Award, Dr. Adena Williams Loston, Alamo Colleges District - St. Philip's College.

A Salute to Outstanding Women In Action by La Prensa Foundation- Carmen De Luna Jones.

Trophy Case Design and Work - Anthony Quintanilla

Retirees Recognition.

The Alamo Colleges District recognized 62 retirees totaling more than 1,400 years of experience and service to the Alamo Colleges District.

Blue Star Ribbon – Alamo Colleges District - San Antonio College Travis Early College High School.

Travis High School was slated to close just a decade ago. It took leadership and collaboration between Alamo Colleges District – San Antonio College, San Antonio I.S.D. and Travis High School to come together and create a shining star and beacon of hope in the community. It is the first Early College High School in the Alamo Colleges District. In just ten years the school went from nearly closing to receiving the 2017 National Blue Ribbon Award, which speaks volumes about the rigorous academic expectations and success.

\$1.2 million Department of Education Grant – Alamo Colleges District - San Antonio College.

The Alamo Colleges District- San Antonio College received the Child Care Access Means Parents in School Grant (CCAMPIS). The grant was awarded to only 86 institutions around the country and Alamo Colleges District colleges received two of the grants. This grant allows the campus-based child care centers at San Antonio College and Palo Alto College to provide \$15 a week tuition to student parents and provide exceptional childcare to their families. This is the 15<sup>th</sup> year San Antonio College has received this federal grant.

Associate Level 2017 Examples of Excelencia in Education Finalist awarded by Accelerating Latino Student Success (ALASS) in Higher Education

The Alamo ADVISE initiative is one of just 19 programs named as finalist for the Associate Level 2017 Examples of Excelencia in Education Award. The initiative assists our colleges with identifying and assisting students in overcoming roadblocks to college completion.

## **CITIZENS TO BE HEARD**

No citizens signed up to speak.

## **EXECUTIVE SESSION**

Alamo Colleges District Chancellor Bruce Leslie announced his intention to retire September 30, 2018. Dr. Leslie has served as Chancellor for Alamo Colleges District for the past 11 years. He served 34 years as a community college president and chancellor and 42 years as an educator. Dr. Leslie expressed his deep appreciation for the board, faculty, staff and the entire Alamo family. During his time at Alamo Colleges, degrees and certificates awarded have increased to the highest of any community college system in Texas. The board thanked Dr. Leslie for his service, for shaping the mission and vision of the organization and for making the Alamo Colleges District a standard among college systems in the nation.

In response to Dr. Leslie's announcement the board moved to begin an immediate search process for a new chancellor. The motion passed unanimously.

## **CHAIR'S REPORT**

### **Board Self-Assessment**

An Association of Community College Trustees consultant facilitated a self-assessment of the Alamo Colleges Board of Trustees. The board was commended for a high level of trust and collaboration.

### **Bond Celebration**

Alamo Colleges District held a bond celebration at Scobee Education Center at Alamo Colleges District- San Antonio College on October 18, 2017. Dr. Katz commended staff for a successful event commemorating the \$450 million bond passage.

## **CHANCELLOR'S REPORT**

### **2019 Aspen Prize for Community College Excellence**

The Aspen Institute ranks the top 150 colleges in the nation. Northwest Vista College, Palo Alto College, St. Philip's College and San Antonio College of the Alamo Colleges District were named in the Aspen Community College of Excellence list. Colleges included on the list have the opportunity to compete for \$1 million awarded by the Aspen Institute to the top colleges in four areas: student learning, certificate and degree completion (including of a bachelor's degree after transfer), employment and earnings, and high levels of access and success for minority and low-income students.

Monthly Report on Alamo Colleges District Regional Centers – Dr. Federico Zaragoza Alamo Colleges District– CTTC hosted 40 local employers, including Canadian General Towers (CGT), Caterpillar, Alamo Group, and Mini Grip as part of the New Braunfels and Seguin Regional Job Fair on September 28th . Over 350 area residents participated in the event. Alamo Colleges District – CTTC also hosted

the Comal/Guadalupe County – Workforce Solutions Alamo Community Forum to welcome the new Workforce Solutions Alamo - Executive Director, George Hempe. Mr. Hempe stressed the strategic advantage of the CTTC model with its collaborative relationship among business/industry, ISD's and higher education, and local elected officials. The event was attended by 52 participants including, local elected officials, and manufacturing company representatives.

The Alamo Colleges District- Greater Kerrville Center will be piloting Cyber Security courses through Alamo Colleges District - Northwest Vista College – in the Spring 2018 semester. The Cyber Security courses will provide Kerrville area residents with a new opportunity to enter the high-demand IT-Cyber Security Career Pathways. In addition, Shawna Fahrenhold was recently appointed to the Kerrville ISD's Career and Technical Education Committee that will convening to consider new Career and Technology Education (CTE) dual credit programs in Child Development Associate and Cyber Security.

The Seguin Healthcare Advisory Board has prioritized growing the Healthcare Workforce pipeline in the Seguin region. The focus of the project will be to establish LVN (License Vocational Nurses) and CNA high school career pathway at the CTTC – SPC LVN programs. The Workforce Solutions Alamo will also support the healthcare pipeline initiative by increasing student and employer engagement through job fairs, career builders and producing bi-weekly local (regional) job availability flyers that can be distributed to local students. A healthcare summit will be held for local employers in early November that will include the New Braunfels healthcare providers to maximize employer's participation.

The Alamo Colleges District – Greater Kerrville Center and San Antonio College have successfully recruited another LVN to RN career mobility cohort for the Spring 2018 semester. A total of nine (9) area students have received their conditional acceptance letters. In a related matter, Dr. Charlie McCormick has been appointed the new president at Schreiner University. Schreiner University and the Alamo Colleges District have a transfer agreement in place that facilitate Alamo Colleges District students to transfer to Schreiner upon completion at the Alamo Colleges District to pursue their BSN and baccalaureate degrees.

The Alamo Colleges District - Greater Kerrville Center was a partnership site for the South Texas Blood and Tissue Center blood drive on October 4, 2017. The blood drive resulted in sixteen (16) donations that will potentially help a total of forty-eight blood recipients in the south Texas region.

The program evaluation conducted by the United Way of Comal County and the CTTC Advisory Board found that the Alamo Colleges District – CTTC partnership program for disabled persons, "Promoting Endless possibilities by Expanding Knowledge and Achieving Personal Outcomes through Community Integration that Enriches Lives" (PEACE), significantly increases the motor and critical

thinking skills of participants as documented by a pre & post test. Harland Clarke, a CTTC student, is featured in the United Way Study Success Stories section of the evaluation for the skills he acquired during the “class” that enabled the student to be hired at - Checks in the Mail, where he works in the mail room sorting and distributing mail. The program served 23 participants and has been nominated for designation as Comal County and State Best Practice.

4DX Update Presentation: Degrees Conferred

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation - ENGL/INRW, Alamo Colleges District – Northwest Vista College

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation by Anna Kuwamura & Jacob Wong, HR Employment

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation - Vista Central Presentation by Robin Sandberg, Alamo Colleges District – Northwest Vista College.

**LEGISLATIVE COMMITTEE** - Roberto Zárate, Chair

Mr. Zárate reported that Speaker Joe Straus released the full list of House Interim Charges to the House Committees. He also reported on a meeting with State Representative Barbara Gervin-Hawkins.

**COMMUNITY INVOLVMENT** – Denver McClendon, Chair

Texas Workforce Commission/ACD Check Presentation: Methodist Healthcare Grant Press Conference @ SPC, Dr. Yvonne Katz

ALAS Class, Dr. Yvonne Katz

Texas A&M - San Antonio: Topping Off Ceremony (Science & Technology Bldg), Dr. Yvonne Katz

Thinking Big for Texas Transportation, Dr. Yvonne Katz

MALDEF’s 2017 San Antonio Gala, Denver McClendon

Alamo Colleges District - Palo Alto College Celebracion!, Dr. Yvonne Katz, Joe Alderete, Marcelo Casillas, Anna U. Bustamante, and Alicia Moreno

Northside Education Foundation Pillar Recognition & Banquet, Dr. Gene Sprague

ACCT Congress, Dr. Yvonne Katz, Dr. Gene Sprague, Roberto Zarate, Joe Alderete, and Alicia Moreno

Mexican American Unity Council Dinner, Dr. Yvonne Katz, Anna U. Bustamante, Joe Alderete, and Alicia Moreno

Texas A&M University-SA Foundation Scholarship Luncheon, Dr. Yvonne Katz, Anna U. Bustamante, Roberto Zarate, and Alicia Moreno

Alamo Colleges District - San Antonio College Leadership and Partnership Event, Roberto Zarate, Dr. Gene Sprague, and Alicia Moreno

San Antonio Hispanic Chamber of Commerce Luncheon - 2017 Annual Creative Industry Luncheon, Dr. Gene Sprague and Roberto Zarate.

Consolidated Faculty Development Charrette, Dr. Yvonne Katz, Roberto Zarate, and Dr. Gene Sprague

**POLICY AND LONG-RANGE PLANNING** - Denver McClendon, Chair

Policy C.1.7 – Investments

The Board reviewed and approved the modifications to the Alamo Colleges District investment strategy and Investment Policy C.1.7. Chapter 2256 of the Texas Government Code is the Public Funds Investment Act (PFIA) that assists governmental entities with developing an investment policy and provides a list of authorized investments. Texas Legislature passed several bills into law in the 2017 legislative session which resulted in a number of changes to the Act, most notably allowing insured deposit accounts and ultra-short bond funds, and pardoning broker/dealers from the policy certification requirement. The current policy, already permitted insured deposit accounts, but it now mirrors the language in the Act. In addition, the policy certification is rewritten to exclude broker/dealers. Ultra-short bond funds are not added as eligible investments due to high fees. The recommended modifications to Policy C.1.7 reflect these changes and is presented in accordance with the PFIA requirement for an annual Board review of the Alamo Colleges District's Investment Policy and investment strategies.

This item was approved

**AUDIT, BUDGET AND FINANCE** - Roberto Zárate, Chair

Investment Advisory Services Contract

The Trustees approved the renewal of an Investment Advisory Services Contract with First Southwest Asset Management, LLC. for a one-year period ending November 2018 under the same terms and conditions providing for the purchase of Investment Advisory Services in the estimated annual amount of \$40,000.00 for basic services and up to \$40,000.00 inclusive of services for bond proceeds, if any, as requested by the Associate Vice Chancellor of Finance and Fiscal Services.

## Investment Brokers

The Board approved Alamo Colleges District's qualified list of Investment Brokers with authorization to negotiate transactions with Alamo Colleges District as prescribed in the District's Investment Policy, as the brokers listed on First Southwest Asset Management. Annual approval of the Alamo Colleges' District qualified broker list. Alamo Colleges District is subject to the Public Funds Investment Act (the "Act") of the State of Texas. Section 2256.025 of the Act stipulates the institution's designated investment committee must annually adopt a qualified List of Investment Brokers through which the investment officer(s) may purchase or sell securities for the institution. In December 2008, Alamo Colleges District began utilizing First Southwest Asset Management, LLC's ("FSAM") investment advisor services. In May 2009, Alamo Colleges District adopted FSAM's complete list of broker-dealers, which provides the District with access to a much broader universe of broker-dealers for the purchase and sale of investments. Per Section 2256.005(k) of the Act, FSAM annually certifies that they have received and reviewed the District's Investment Policy and implemented reasonable procedures and controls in an effort to preclude investment transactions between Alamo Colleges District and FSAM that are not authorized by the Policy.

## Ratifying the Purchase of Health Professions Collaborative Services for Fiscal Year 2017/2018

The Trustees ratified the awards of subcontract renewals with Goodwill Industries of San Antonio for approximately \$168,000; San Antonio Housing Authority for approximately \$119,000; and Project Quest for approximately \$295,000, providing for the purchase of services in support of a Health Professions Opportunity Grant for an estimated amount not to exceed \$580,808 for a one-year period that is funded by the U.S. Department of Health and Human Services Health Professions Opportunity Grant, as requested by the office of the Vice Chancellor for Economic & Workforce Development.

## Contract Renewal providing for the Purchase of the CANVAS Learning Management System Software Maintenance and Support Renewal

The Board renewed the contract to Instructure, Inc. providing for the purchase of the CANVAS Learning Management System Software Maintenance and Support Renewal in the amount of \$1,408,784 for a three-year period ending December 2020, as requested by the office of the Vice Chancellor for Planning, Performance and Information Systems. This contract action provides for the purchase of a renewal agreement for software maintenance and support of existing vendor hosted Learning Management System (CANVAS) online enterprise-wide at Alamo Colleges District. This system facilitates a virtual learning environment enabling delivery and management of learning content, training, and resources that students can access anytime and anywhere. The Learning Management System enables students to participate in online, hybrid, and web enhanced courses. The scope of work includes a vendor hosted solution enabling learner tools for communication, productivity, and student

engagement; support tools for administration and course delivery and curriculum design tools that enable the delivery of online learning by using innovative applications familiar to students.

**BUILDING, GROUNDS & SITES SELECTION - Joe Alderete, Chair**

**Amending the Professional Services Contracts for Asbestos, Mold, Lead Based Paint and Air Quality Inspection and Consulting Services**

The Trustees approved amending the professional services contracts with Terracon Consultants, Inc.; AEHS, Inc.; and ALEO Environmental Enterprises, Inc. for an increased authorization for the Purchase of Asbestos, Mold, Lead Based Paint and Air Quality Inspection and Consulting Services for a new estimated annual amount of \$400,000; and providing for approval of the contract fees by the Chancellor or his designee as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management. Approval of this contract amendment increases the expenditures previously authorized. Approval of this action enables negotiated changes to the contracts that will result in continued service delivery to meet requested services which includes (but not limited to): inspection of buildings to determine presence of asbestos, lead based paints, and/or mold prior to renovations; lab analysis of inspection samples (submitting reports on the analysis of samples taken); estimating the probable abatement/remediation cost and estimating performance time required to accomplish the abatement/remediation work; development of bid documents and specifications on project abatement/remediation monitoring; provide third party monitoring during remediation work; provide environmental air monitoring for existing facilities; perform phase I environmental health assessments; conduct environmental inspections outside/inside buildings for illumination, fume hoods, and HAZCOM; and develop comprehensive Chemical Hygiene and HAZCOM plans. This contract renewal provides no guaranteed minimum purchases.

**Purchase of Painting Services**

The Board awarded the contracts to Business World Contractors, LLC; Kessler Painting; and Primo Painting Contractor, Inc. providing for the purchase of Painting Services in the estimated annual amount of \$225,000 as requested by the office for the Associate Vice Chancellor of Facilities Operations and Construction Management. This contract action provides for purchase of Painting Services as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management. The quantities and orders will be purchased on an as needed basis and substantially on the basis of the scope of work and the contract prices. The contractor(s) will provide the labor and tools required for completing painting services.

**Lease Agreement with VIA Metropolitan Transit for Bus Stop #47846 at San Pedro Avenue and W. Park St., Alamo Colleges District - San Antonio College**

The Trustees approved the execution of a Lease Agreement from Alamo Colleges District to VIA Metropolitan Transit ("VIA") for Bus Stop #47846 on San Pedro Avenue its intersection with West Park Street, Alamo Colleges District -

San Antonio College, substantially in the form attached. To allow VIA to construct bus stop improvements to serve the Alamo Colleges District - San Antonio College Campus on the east side of San Pedro Avenue at its intersection with W. Park St.

**Purchase of Construction Services for the Redundant Police Dispatch Center at Alamo Colleges District – St. Philip’s College – Southwest Campus**

The Board awarded the contracts to R.L. Rohde General Contracting, Inc. for the Purchase of Construction Services for the Redundant Police Dispatch Center at Alamo Colleges District – St. Philip’s College – Southwest Campus in the amount of \$1,353,000 as requested by the Associate Vice Chancellor for Facilities Operation and Construction Management. A 15% contingency of \$202,950 is also recommended for a total award of \$1,555,950. It is further recommended that a contract be awarded to the next ranked offer submitted by Crownhill Builders Inc. if for any reason the selected contractor fails to enter into a contract for this award within a reasonable period of time. This contract action provides for purchase of Construction Services for the Redundant Dispatch Police Dispatch Center that consist of: the existing 3,000 square foot U.S. Army Corps of Engineers Building located at the St. Phillips Colleges – Southwest Campus at Alamo Colleges at 800 Quintana Road, San Antonio, Texas. The renovation scope of work includes: 1) interior and exterior renovation, 2) building envelope improvements, 3) roof replacement, 4) Mechanical, Electrical and Plumbing (MEP), 5) Heating Ventilation and Air Conditioning (HVAC) improvements and site improvements, and 6) includes new emergency generator. The renovated facility will be used by Alamo Colleges District Police Department as a redundant dispatch center. This project is a 2017 Capital Improvement Program (CIP) funded project that will enable the Police Department to maintain communications in the event of failure of the primary dispatch center.

**Next Regular Board Meeting Date: Monday, December 12, 2017**

George E. Killen Community and Education Service Center  
101 Community Meeting Room  
201 West Sheridan, San Antonio, Texas