

One additional correction: Trustees approved increasing the Student Activity fee from \$1 to \$3 per semester credit hour effective Fall 2018.

On Mar 20, 2018, at 11:12 PM, Wyatt, Kristi R <[kwyatt12@alamo.edu](mailto:kwyatt12@alamo.edu)> wrote:

Correction: Student of the Month, Laura Salazar-Brown is a student at Alamo Colleges District – San Antonio College.

On Mar 20, 2018, at 8:34 PM, Wyatt, Kristi R <[kwyatt12@alamo.edu](mailto:kwyatt12@alamo.edu)> wrote:

<image001.png>

## MEMORANDUM

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** March 20, 2018

**Subject:** Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of March 20, 2018.

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**Link:** [Board Agenda - March 20, 2018](#)

### CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – March 2018

Laura Salazar-Brown, Alamo Colleges District – St. Philip's College, is the recipient of a \$500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Laura served in the Marine Corps for 31 years and was deployed twice to Iraq and was deployed to various humanitarian assistance/ disaster relief locations in the Philippines, Thailand and Japan. Laura is currently majoring in Public Administration with a GPA of 3.62 and has mentored the younger students in her classes by providing guidance to be great leaders. She is interested in managing programs in the public sector. Her career goal is to assist impoverished youth to seek out a path in the planning of a brighter future in order to affect positive generational change. Laura was raised in a single parent home and was fortunate enough to have a community center where she was able to find productive activities every summer to be able to stay away from the negative elements of the rough streets. The Gilbert Garza Community Center had activities and funding that allowed her to eat and have a safe place to stay while her mother worked all day. She wants to give back to this community by exposing young persons to the options of college, financial aid and help them understand that higher education is a viable path for a

successful life. With Laura's extensive leadership skills and positive outlook she can help the next generation achieve their goals as well as pursue a career in the public administration field that has many excellent career options. Her interests include networking with city government leaders as well as programs either in the CASA Foster Care program, SA4-Pre-K program, or Haven for Hope. She is a community focused participative and visionary leader. Laura currently volunteers with Women Marines Association and is the First Vice President within that organization and also volunteers as a member in Marine Corps League Alamo Detachment 315. Laura is an excellent role model because she maintains a high GPA, participates in community service, and has excellent career goals that I am certain will lead to a career of helping others to better their lives.

Employee of the Month – March 2018

Rachell Martinez, Senior Digital Media Specialist, Alamo Colleges District

St. Philip's College 10th Annual Scholarship Golf Tournament

Recognition of Mayor's Commission on the Status of Women, benefactors of City of San Antonio Pathways to Leadership Scholarship

Emeritus Status

Sally B. Hoppstetter, Assistant Professor Emeritus, Alamo Colleges District – San Antonio College

## **NEW BUSINESS**

Granting of Emeritus Status – Sally B. Hoppstetter

The Board approved with the recognition and appreciation for 33 years of dedicated service to Alamo Colleges District – San Antonio College and with the recommendation of the faculty and administration of the Alamo Colleges District – San Antonio College and the Chancellor of the College District, Sally B. Hoppstetter, as Professor Emeritus of Psychology, Alamo Colleges District – San Antonio College.

## **ELECTIONS**

Approve and Authorize Execution of a Contract for Election Services with the Bexar County Elections Administrator for the conduct of the General and Special Election for the District on May 5, 2018 and a Joint Election Agreement With Other Entities in the District for the conduct of Joint Elections on May 5, 2018 and approve Alamo Colleges District – Northwest Vista College as an Early Voting site as determined by Bexar County Elections Administration

The Board approved and authorized execution of a contract for Election Services with Bexar County Elections Administrator for the conduct of the General and Special Election for the District on May 5, 2018.

## **CITIZENS TO BE HEARD**

Representatives from Texas Federation for Advanced Manufacturing Education spoke about the need for increased space for the Advanced Manufacturing Technician

Program and the need for transparency related to costs and tuition related to the program.

### **CHAIR'S REPORT**

Incoming Chancellor Dr. Mike Flores

Faculty Development Retreat

### **CHANCELLOR'S REPORT**

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation – Alamo Colleges District - San Antonio College Advising, Christi Horton

### **LEGISLATIVE COMMITTEE** - Roberto Zárate, Chair

Legislative Report

### **COMMUNITY INVOLVMENT** – Denver McClendon, Chair

AlamoCONFIDENCE Kick-off Breakfast – Dr. Katz, Dr. Gene Sprague, Joe Alderete, Roberto Zarate & Alicia Moreno

San Antonio Business Journal Legacy Leaders – Joe Alderete

### **POLICY AND LONG-RANGE PLANNING** – Denver McClendon, Chair

Policy B.1.1 – Board Legal Status

The Trustees approved and adopted revisions to Policy B.1.1 – Board Legal Status. This policy is being amended to introduce the following statement: In accordance with Sections 130.084, 11.151 and 11.1511 of the Texas Education Code, the Board has the exclusive power and duty to govern and oversee the management of the community college district.

Policy B.2.1 – Organizational Plan

The Board approved and adopted revisions to Policy B.2.1 – Organizational Plan. This policy is being amended to replace the names of the Staff Council, the Unified Staff Council and replace them with their new names Staff Senate and Executive Staff Senate. At the same time, the Super Senate is changing its name to United Faculty Senates.

Policy F.6.5 – Student Success: Equity

The Trustees approved Policy F.6.5 – Student Success: Equity. Alamo Colleges District will monitor successful degree and certificate completion of the following Equity categories: Gender, Ethnicity, Economic Status, Veteran Status, and Disability Status. To increase awareness and knowledge of the challenges and strengths of traditionally under-represented students, build data-informed strategic interventions and initiatives, and lead our regional partners in addressing inequities in access opportunities and educational attainment.

**STUDENT SUCCESS** - Clint Kingsbery, Chair

Approval of the Offering of an Associate of Applied Science Degree, Level 1 Certificate in Network Administrator by Alamo Colleges District – Northeast Lakeview College

The Board approved the recommendation of the Chancellor and the President of Alamo Colleges District – Northeast Lakeview College to submit a new workforce education program of studies for an Associate of Applied Science Degree and Level 1 Certificate in Network Administration. Authorizes the President of Alamo Colleges District – Northeast Lakeview College or her designee to submit to the Texas Higher Education Coordinating Board a program of studies of up to 60 semester credit hours (SCH) for the college to deliver the Associate of Applied Science Degree and Level 1 Certificate in Network Administration requires 32 credit hours (SCH).

Approval of the Offering of an Associate of Applied Science Degree, Level 1 Certificate in Information Assurance and Cybersecurity by Alamo Colleges – Northeast Lakeview College

The Trustees approved the recommendation of the Chancellor and the President of Alamo Colleges District – Northeast Lakeview College to submit a new workforce education program of studies for an Associate of Applied Science Degree and Level 1 Certificate in Information Assurance and Cybersecurity. Authorizes the President of Alamo Colleges District – Northeast Lakeview College or her designee to submit to the Texas Higher Education Coordinating Board a program of studies of up to 60 semester credit hours (SCH) for the college to deliver the Associate of Applied Science Degree and Level 1 Certificate in Information Assurance and Cybersecurity requires 32 credit hours (SCH).

**AUDIT, BUDGET AND FINANCE** - Roberto Zárate, Chair

Engagement of Independent Audit Firm for FY2018

The Board approved and authorized execution of a one-year engagement letter, which is the fourth year engagement under a five-year contract with Grant Thornton LLP providing for the purchase of independent financial audit services for Alamo Colleges District for Fiscal Year 2018 in an amount not to exceed \$290,660 (47.5% or \$138,224 covers required Federal and State Single Audits). The Board also authorized an additional fee ranging from \$18,613 to \$22,500 per program/cluster should further individual federal and/or state program revenue rise to a materiality level requiring audit. State statute requires an annual audit by independent certified public accountants. The purpose of the independent audit is to provide assurance, based on independent review and testing, that the basic financial statements and accompanying notes are fairly stated in all material aspects in accordance with generally accepted accounting principles applicable to financial audits contained in the Government Auditing Standards. The audit is also designed to meet the requirements of the Federal Single Audit Act Amendments of 1996 and OMB Uniform Guidance “Super Circular” and the State Single Audit related to the Uniform Grant Management Standards. For 2018, the audit services will include an independent auditor’s report for the Alamo Colleges District – Northeast Lakeview College, as well as an independent auditor’s report on the compliance with the Public Funds Investment Act (PFIA).

### Student Activity Fee

The Trustees approved increasing the Student Activity fee by \$1 per semester credit hour effective Fall 2018. To increase access to co-curricular and extra-curricular activities and services for students that supplement their academic programs and career development.

### Tuition and Fee Schedule for Fiscal Year 2018-2019

The Board approved the Tuition and Fee Schedule for Fiscal Year 2018-2019.

Amending the Agreement with Heartland Payment Systems, Inc., serviced by Educational Computer Systems, Inc. for the Purchase of Refund Select Services  
The Board approved amending the agreement with Heartland Payment Systems, Inc., serviced by Educational Computer Systems, Inc. providing for the purchase of Refund Select Services in the estimated annual amount of \$146,000 with no change to the price as requested by the Vice Chancellor for Finance and Administration. Contract action enables continued delivery of disbursements/refunds services capable of supporting the Alamo Colleges' 60,000+ students enabling the Alamo Colleges District to meet current and future student demands; avoidance of startup costs/delays; and stability to the program's service delivery. The services provide students with immediate access to financial aid funds, improves efficiencies and reduces costs. The recommended Amendment increases the expenditures previously authorized and extends the term of the agreement for one year and has options to renew upon mutual consent of the Alamo Colleges District and the contractor.

### **BUILDING, GROUNDS & SITES SELECTION** - Joe Alderete, Chair

Construction status report presentation – John Strybos – Associate Vice Chancellor of Facilities

Execution of a Ground Lease with Southside Independent School District for the Alamo Colleges District – Southside Education and Training Center

The Trustees approved amending the agreement with Heartland Payment Systems, Inc., serviced by Educational Computer Systems, Inc. providing for the purchase of Refund Select Services in the estimated annual amount of \$146,000 with no change to the price as requested by the Vice Chancellor for Finance and Administration. Approval of this contract action enables continued delivery of disbursements/refunds services capable of supporting the Alamo Colleges' 60,000+ students enabling the Alamo Colleges District to meet current and future student demands; avoidance of startup costs/delays; and stability to the program's service delivery. The services provide students with immediate access to financial aid funds, improves efficiencies and reduces costs. The recommended Amendment increases the expenditures previously authorized and extends the term of the agreement for one year and has options to renew upon mutual consent of the Alamo Colleges District and the contractor.

### **CONSENT AGENDA**

Approved

## **EXECUTIVE SESSION**

**Next Regular Board Meeting Date: Tuesday, April 17, 2018**

George E. Killen Community and Education Service Center

101 Community Meeting Room

201 West Sheridan, San Antonio, Texas