

MEMORANDUM

To: Alamo Colleges District Family

From: Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

Date: August 21, 2018

Subject: Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of August 21, 2018.

Link: [Board Agenda - August 21, 2018](#)

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – August 2018

Keiko Stanberry, Alamo Colleges District – St. Philip's College, is the recipient of a \$500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Ms. Stanberry is connected to the SPC community through her active participation in the Spirit and Pride Crew, Student Government Association, Bae-B-Safe Program, Jessica's Project, and Student Engagement Grant program. In addition to having a 3.77 grade point average, Keiko is the president of the Spirit and Pride Crew. Their goals are to increase school pride, student engagement, and participation in school activities, including sporting events. Keiko is a commissioner for the Student Government Association. She serves to represent the voices of all students at our college. They work toward increasing student engagement, improving the student experience, and resolving student concerns. As a student advocate for the Bae-B-Safe Program, she provides education around the SPC pregnancy prevention project and fosters a culture of training and awareness amongst students. She participated in Jessica's Project as a researcher to address health concerns that will benefit our community.

She is pursuing an associate of science degree with a focus in science and plans to be a dental hygienist one day. Keiko Stanberry is committed to excellence in academics, and as a student leader. She exemplifies the kind of student that embodies the spirit and vision of the La Prensa Foundation Inspirational Student of the Month Award.

Employee of the Month – August 2018

Elvira Garcia, Financial Aid Advisor, Financial Aid Services, Alamo Colleges District – St. Philip's College

Recognition of Carol Fimmen and Jiang Shen for Leadership at the Wuxi Technical University Graduation

Recognition of National Institute for Staff and Organization (NISOD) Award Recipients

Texas Association of Performance Excellence (TAPE) - Engagement Level Award,
Northeast Lakeview College

National Science Foundation (NSF) Presidential Award to Dr. Dan G. Dimitriu, San
Antonio College

Recognition of Alamo Colleges Police Department Employee Flor Koch, San Antonio
College

San Antonio College's Men Empowerment Network (SACMEN) Receive 2017-18
Outstanding Male Student Program Award

Emeritus Status Recognition
Dr. Bruce Leslie, Chancellor Emeritus, Alamo Colleges District

NEW BUSINESS

Discussion and Possible Action on Granting of Emeritus Status

CHAIR'S REPORT

Introduction of Board Officers
Board Chair – Trustee Marcello Casillas
Vice Chair – Trustee Joe Alderete
Secretary – Trustee Anna Bustamante
Assistant Secretary – Trustee Joe Jesse Sanchez

CHANCELLOR'S REPORT

Alamo Colleges District Convocation

Introduction of the Alamo Colleges Foundation Director, Sheila Marlow-Due

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation,
Counseling Services, St. Philip's College, *Rosalinda Rivas & Eitandria Gatlin*

Regional Centers Report, *Tim Rockey*

University Transfer Compact Presentation to THECB, *Dr. George Railey*

PROGRAM HIGHLIGHTS

Math Bridge, St. Philip's College, *Paula Englebert*

LEGISLATIVE COMMITTEE - Joe Alderete, Chair
Legislative Update, *Kristi Wyatt*

STUDENT SUCCESS - *Clint Kingsbery, Chair*

Approval of Federal College Work Study (FCWS) Multi-year Fund Balance Limit for the 2018-19 Award Year beginning July 1, 2018

The Board approved capping the balance of the optional FCWS restricted multi-year matching fund at \$750,000 due to the increased federal allocations. The purpose of this minute order is to continue to waive the matching requirement and to cap the balance in the optional FCWS multi-year fund at a maximum of \$750,000, regardless of the current allocation amount for each of the five Alamo Colleges District. Recent increases in the annual federal allocations have limited the need for funds. An annual set-aside equal to 25% of the FCWS allocation would unnecessarily build up the multi-year fund reserve.

POLICY AND LONG-RANGE PLANNING - *Joe Alderete, Chair*

Amendment of Board Policy B.11.1 Student Trustee

The Trustees adopted Policy B.11.1 as recommended. Policy B.11.1 is being amended, primarily to require that the student candidate must be working toward an Alamo Colleges District degree or credential and not be eligible to or actually graduate/complete until their term on the board will end.

Amendment of Board Policy B.6.1 Board Committees

The Board approved the amended Board Policy B.6.1, Board Committees. To add a topic chair for Workforce Development as requested by the Board Chair.

AUDIT, BUDGET AND FINANCE - *Roberto Zárate, Chair*

Setting a Tax Rate for Fiscal Year 2018-2019

The Trustees present approved with a unanimous rollcall vote, a Maintenance and Operations (M&O) tax rate of \$0.107760/\$100 of assessed valuation and a Debt levy tax rate of \$0.041390/\$100 of assessed valuation, for a Combined tax rate of \$0.149150/\$100 of assessed valuation for FY 2018/19 which is greater than the 'Combined Effective tax rate' of \$0.145224/\$100 of assessed valuation but less than the Rollback rate of \$0.156874/\$100 of assessed valuation. The Vice Chancellor for Finance and Administration is authorized and directed to provide the public notices and to arrange the public hearings as required by the Texas Property Tax Code with respect to the proposed tax rate increase. Following such notice and hearings, the Board of Trustees shall deliberate and vote on the final tax rate increase, within the applicable time frame set out in the Texas Property Tax Code.

Fiscal Year 2018 - 2019 All Funds Budget

The Board approved the Fiscal Year 2018-19 total budget with projected revenues of \$ 500,067,656; restricted and plant fund balance outflow of resources of \$(208,995,688); operating fund balance commitment of \$0; and expenses of \$ 709,063,344, and the All Funds Budget Report by Location.

City of San Antonio-Proposed Tax Increment Reinvestment Zone #35 – This item was tabled for discussion.

2018 Annual Risk Assessment and Proposed Fiscal Year 2019 Internal Audit Plan

The Trustees approved the 2018 Annual Risk Assessment and Proposed Fiscal Year 2019 Internal Audit Plan. The Board tasked the Audit, Budget, and Finance Committee with reviewing the annual risk assessment and audit plan. The Internal Audit Protocol requires these documents to be presented to Board of Trustees annually. The risk assessment helps identify and rank potential risk areas for Alamo Colleges. This document was the basis for the Internal Audit Department to recommend the proposed project plan for next fiscal year.

BUILDING, GROUNDS & SITES SELECTION - *Joe Jesse Sanchez, Chair*

Purchase of Floor & Carpet Care Services

The Board awarded contracts to Royal Kim Maintenance, Inc.; L5 Services, LLC; McLemore Building Maintenance, Inc.; and Champion Diversified Services providing for the purchase of Floor & Carpet Care Services in the estimated annual amount of \$410,000 as requested by the Associate Vice Chancellor of Facilities Operations and Construction Management. These services are in addition to the existing Housekeeping contracts. The quantities and orders will be purchased on an as needed basis and substantially on the basis of the scope of work and the contract prices. The services are to be performed at all Alamo Colleges District locations/campuses (which include the five colleges, district offices, Central Texas Technology Center, Alamo University Center, First Responders Academy, and all off-campus satellite locations).

Purchase of Window Washing Services

The Trustees awarded the contracts to Champion Diversified Services for Items 1&2, Item 3, Items 4&5, Items 6&7, Items 8, 9, & 10, and Items 11, 12 & 13; City Wide Building Services for Items 4&5, International Building Services for Item 3, Items 6&7, Items 8, 9, & 10, and Items 11, 12, & 13; McLemore Building Maintenance, Inc. for Items 1&2, Items 4&5, Items 6&7, and Items 11, 12 & 13; and Royal Kim Maintenance, Inc. for Items 1&2, Item 3, and Items 8, 9 & 10 providing for the purchase of Window Washing Services in the estimated annual amount of \$225,000 as requested by the Associate Vice Chancellor of Facilities Operation and Construction Management. The services are to be performed at all Alamo Colleges District locations/campuses (which include the five colleges, district offices, Central Texas Technology Center, Alamo University Center, First Responders Academy, and all off-campus satellite locations). The contractor(s) will provide the labor and tools required for completing window-washing services.

Purchase of Construction Manager-at-Risk Services for Alamo Colleges District - St. Philip's College New Recreation and Wellness Building

The Board awarded a contract to Skanska US Building, Inc. for the purchase of Construction Manager-at-Risk services for the Alamo Colleges District – St. Philip's College new Recreation and Wellness Building in the amount of \$1,735,231 as requested by the Associate Vice Chancellor of Facilities Operation and Construction Management.

Lease Agreement with J3 Company LLC at IH-10 Northwest Education and Training Center

The Trustees approved a Lease Agreement between Alamo Colleges District and J3 Company LLC for portions of the property at IH-10 Northwest Education and Training Center substantially as described and on terms meeting the requirements of District counsel.

Safety and Security Audit for the Alamo Colleges District

The Board approved the Alamo Colleges Safety and Security Audit as presented by the Alamo Colleges Enterprise Risk Management Department. A Safety and Security Audit has been conducted to assess the level of safety and security preparedness of the College District. The audit criteria conform to the provisions of the Texas Education Code. The Audit criteria are designed to identify Alamo Colleges readiness to systematically anticipate, recognize, evaluate, react to, and address all foreseeable emergencies and natural or manmade disasters, and to focus our efforts to continuously improve readiness.

PERSONNEL

Appointment of Administrators

The Trustees approved the recommendation of employment for the following administrator position(s):

Sammi Morill, Associate Vice Chancellor Economic Workforce Development Operations (Interim) at Alamo Colleges District

Christina Cortez, Dean for Student Success at St. Philip's College

Robin Sandberg, Dean for Student Success at Northwest Vista College

Sobia Khan, Dean for Academic Success at San Antonio College

Raquel Farias Department Chair - Early Childhood and Health Care Sciences at St. Philip's College

Appointment of Full Time Faculty

The Board approved the appointment of - - Full Time Faculty submitted by the College Presidents for the 2018-2019 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Demetria Brooks-James, Social Work Department at San Antonio College

Robert Carrillo, Mathematics Department at Northwest Vista College

Gregory Ward, Mathematics Department at Northwest Vista College

Michael Cain, Transportation and Manufacturing Technology Departments at St. Philip's College

Kelli Rolland-Adkins, Social Work Department at St. Philip's College

Swapnil Patole, Industrial Technology Department at Palo Alto College

CONSENT AGENDA

Approved

EXECUTIVE SESSION

Next Regular Board Meeting Date: Tuesday, September 18, 2018

George E. Killen Community and Education Service Center

101 Community Meeting Room

201 West Sheridan, San Antonio, Texas