

## **B.7.2 (Policy) Legal Representation**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Board Action: 5-18-21

---

### **Legal Representation**

The College District shall retain an employed General Counsel heading an Office of Legal Services including other employed attorneys, paraprofessionals and support staff. The Board shall authorize the General Counsel to retain on behalf of the College District outside attorneys or law firms to provide additional legal representation to the College District, as appropriate to its needs. The General Counsel shall maintain a list of Board-approved outside counsel. Assignment of individual cases and matters among Board-authorized attorneys and law firms shall be made by the General Counsel. The General Counsel may recommend revisions to approved outside counsel for consideration by the Board. The General Counsel may retain attorneys and law firms outside the Board-approved outside counsel list for matters for which no approved attorney or firm has a required specialization. Such employment, if of an ongoing nature, may be ratified by the Board at a meeting following the meeting of its appropriate Committee at which such retention is reported.

The Office of Legal Services represents the College District, including the Board of Trustees, as its client. The Board nevertheless may direct the retention of outside counsel as Board Counsel to represent the Board as client, as has been the Board's practice since 2003. Any outside Board counsel shall serve at the will of the Board, and may be removed by the vote of a majority of Trustees. The views of the General Counsel shall be considered in the retention and removal of Board counsel. The Board may, but need not, consent to the succession as Board counsel of a well-qualified attorney within the same firm as a retiring or withdrawing Board counsel. Any Board counsel shall work cooperatively with the General Counsel. The scope of a Board counsel's representation of the Board shall be limited to compliance with law applicable to its role and activities (as an independent supplement to the General Counsel), the employment of the Chancellor and the Internal Auditor, and such other matters as the General Counsel may consider appropriate for context regarding legal matters expected to be brought to the Board.

**B.7.2 (Policy) Legal Representation**

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Board Action: 5-18-21

---